

Volunteer Role Description

Role Title: Early Minds Volunteer

Department: Families and Education

Date: January 2019

Role Summary:

In this role you will be responsible for assisting our Suffolk Mind Trainer with the delivery of our EARLY MINDS programme to primary schools in Suffolk. There is also the opportunity to help with the administration of the programme.

Main Duties and Responsibilities:

- Attend schools visits.
- Assist with preparing and setting up for sessions.
- Be confident working with small groups of children.
- Reflect and report back to trainer at the end of the sessions.
- Support with administration prior to visits.

Days/hours for role: Flexible

Location: Primary Schools across Suffolk

DBS Check Applicable: YES

<i>Attributes</i>	<i>Essential Criteria</i>	<i>Desirable Criteria</i>
<i>Skills & Abilities</i>	Good organisation and time keeping skills. Confident working with children. Able to travel to different locations.	Driving license
<i>Knowledge & Experience</i>	Experience working with children.	Awareness of mental health and wellbeing.
<i>Attitudes & Values</i>	Willingness to help others. Reliable. Non judgemental attitude.	

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